Academic and Career Planning

AN ONGOING PROCESS

At each grade level, students will utilize the Xello (Career Cruising) software tool to implement their goal setting and planning by developing and/or revising their personal Academic & Career Plan (ACP) with guidance from adult mentors (staff, councelors, parents).

This is meant to be a gradual process that builds from one year to the next and supports the unique development of each student. Student goals and plans are expected to change annually based on personal experiences.

**6TH GRADE STUDENT OUTCOMES**

* Understanding definitions and Academic & Career Planning



* Complete MachMaker and Learning Styles in Xello (Career Cruising)
* Select My goal: for after high school



**7TH GRADE STUDENT OUTCOMES**

* Explore each of the 4 Career Clusters
* Save 4 Career and 1 Career Cluster
* Develop career and life goals in Xello



**8TH GRADE STUDENT OUTCOMES**

* Complete Xello
	+ About Me
	+ Explore Options
	+ Goals & Plans
* Complete Self-reflections and leverage personal and career networks
* Understand graduation requirements
* Revise career and life goals in My Plan



**9TH GRADE STUDENT OUTCOMES**

**9th**

**9th**

* Start a new Career Matchmaker assessment.
* Save at least TWO careers of interest and compare.
* Write an entry about the TWO saved careers.
* Add/update short-term/long-term goals in MY PLAN.
* Review College Planning Timeline. Write a comparison of businesses.
* Add one short and long-term career goal in MY PLAN.
* Review hobbies, interests and extracurricular activities and add to MY PLAN.

**10TH GRADE STUDENT OUTCOMES**



* Take Career Matchmaker assessment.
* Review Career Clusters. Save two additional foods.
* Take Learning Styles Inventory and save.
* Complete My Skills assessment.
* Look at skills needed for careers of interest and make list to work toward.
* Update short-term/long-term goals.
* Review College Planning Timeline.
* Add hobby/interest and extracurricular activity.

**11TH GRADE STUDENT OUTCOMES**



* Revisit Career Matchmaker assessment and answer addition 58 questions.
* Complete School Selector questionnaire.
* Complete Schools That Interest me.
* Use Resume Builder to create resume and cover letter.
* Complete one additional career planning activity.
* Review College Planning Timeline and make checklist.
* Review/add hobbies, interests, etc. to My Plan and upload artifacts to My Activities.

**12TH GRADE STUDENT OUTCOMES**

* Revisit Career Matchmaker assessment.



* Review career paths, abilities, interviews and wage information in two career profiles of interest.
* Revisit My Skills assessment and add one skill to My Plan.
* Review Saved School and Selector results and explore scholarships and financial aid.
* Under Education tab, review college Planning timeline.
* Review and update goals in My Plan.
* Update resume and cover letter.



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Engaging today’s students for tomorrow’s workplace.

**TO**